

A meeting of the Town Council of the Town of Williamsport was held at 7:30 p.m. on Thursday, November 1, 2018 at the Town Hall with the following officers present – Dave Banta, Council President and Council Members Traci Latoz and Dick Briles. Also present were Bill Lucas, Clerk-Treasurer and Nancy Litzenberger, Town Attorney, Vickie Strickler, Kevin Strickler, Mark Hutson, Ted Latoz, David Baker, Greg Taylor, Michael Hutchison, Randy Wurtsbaugh, Jim Lanham, Amy Cushman, Danny Kincade, April Nowicki, and Adam Gilbert from the Review Republican.

Dave Banta called the meeting to order at 7:30 p.m.

Dave Banta opened the meeting by stating that April Nowicki sent a letter stating that she may or may not be here for the 7:30 p.m. hearing concerning her property at 4 Jackson Street. She is not here. Dave asked Nancy Litzenberger for information on what to do. Traci Latoz had information from a hospital in Indianapolis stating that April was admitted to the hospital and should avoid tension, etc. Traci Latoz suggested that before the council asks her to move all of her belongings out of the property and vacate the premises, that the council makes sure April's in good enough health to do so.

Nancy Litzenberger asked where April is living.

April Nowicki came in at 7:35 p.m.

Traci Latoz asked April what her medical circumstances are now. April said she is in a lot of pain since they took out a stint and put in a new one. She stated she was under medical advice to not do very much work and lifting. She has to go for more tests on November 21, 2018. April thinks she does not want to have a surgery that she is being advised that she needs.

Traci Latoz asked if the house is still condemned. The council thinks the house is condemned. April thinks the house is not condemned. April states that when she last spoke with the man at the Fountain/Warren Health Department, she was told she could go in the house and continue to fix it, but she could not live in it.

Dave Banta stated that April is not fixing the electrical, water, and sewer problems at the property that are keeping the utilities off. Dave Banta said he is not sure what the town can do at this point. Nancy Litzenberger said the council may need to go before a judge to proceed with any further action. Dave Banta suggested the council postpone any action. Nancy spoke about issuing an order to April to vacate the property.

Dick Briles made a motion to table any further action or discussion about April Nowicki's property until January 2019, at which time the new council can take up the issue. Traci Latoz seconded the motion. Voted and passed.

Dave Banta made a motion to accept the minutes of the special meeting that took place on October 1<sup>st</sup> at 7:00 p.m., and the regular monthly meeting that followed at 7:30 p.m. Dick Briles seconded the motion. Voted and passed.

Kevin Strickler spoke about the electric department. They had several outages that were repaired.

Kevin Strickler spoke about other updates on the electric department.

Kevin Strickler spoke about the pavilion. He has a contract from King Builders to start in March 2019 and to be completed no later than April 30, 2019. The final cost of the project is \$53,290.00.

Vickie Strickler spoke about pavilion donations. An individual donation of \$5,000.00 was recently received. This donation, in addition to all other individual donations received to date, resulted in the Community Foundation donating \$10,000.00 towards the cost of the pavilion project.

Dick Briles thanked Vickie Strickler and Danny Kincade for all of their hard work on the pavilion project.

Danny Kincade, Washington Township Trustee, has a check for \$3,000.00 now and will have another check for \$16,000.00 no later than February 1, 2019 to help with the pavilion project. The town must keep track of all donations received for Danny's records.

Traci Latoz make a motion to accept King Builders contract for the pavilion project. Dick Briles seconded the motion. Voted and passed.

Kevin Strickler had a quote for a new mower for the Town.

John Deere: \$14,399.00

Birkey's: \$19,459.00

Dick Briles made a motion to purchase from John Deere. Traci Latoz seconded the motion. Voted and passed.

Kevin Strickler said Farmers & Merchants Bank wants to hook to the Town's water and sewer systems for a new building at the corner of US HWY's 41 and 28. The bank plans to bore under HWY 28 to hook up to the sewer. The water is on their side of the highway.

Kevin Strickler spoke about a new design for the Town's flower boxes. He thinks they can build new ones for about \$300.00 each.

Dave Banta spoke about the OCRA meeting that took place on October 19<sup>th</sup>, 2018. Kevin needs to know what is needed from the Town for Emily Albaugh at KIRPC.

Dave Banta discussed the sample ordinances Steve Brock provided and the blanks that needed to be filled in by the Town.

Kevin Strickler spoke about water and sewer tap fees.

The following changes are being made to the proposed ordinances Steve Brock provided:

Sewer Ordinance-The current sewer tap fee is \$450.00. The proposed sewer tap fee to be included in the revised sewer ordinance is \$650.00. A boring fee is to be added as actual cost plus 10%. Mark out unpaid bills by renters, late charge penalty, sewer deposit, and returned check charge. (These marked out items are included in a separate Town ordinance.)

Water Ordinance-The current water tap fee is \$650.00. The proposed water tap fee to be included in the revised water ordinance is \$850.00. A boring fee is to be added as actual cost plus 10%. The current hydrant fee is \$174.90 per year. The proposed hydrant fee to be included in the revised water ordinance is \$200.00 per year. This fee is paid by the Town. Mark out unpaid bills by renters, late charge penalty, and returned check charge. (These marked out items are included in a separate Town ordinance.)

Storm Water Ordinance-Mark out late charge penalty.

A public meeting will be held at 7:30 p.m. on Thursday, November 8, 2018 for the first reading of the proposed water, sewer, and storm water ordinances. A public hearing for the new ordinances will be held on November 27, 2018 at 7:00 p.m., followed by the adoption of the ordinances at 7:30 p.m.

Emily Albaugh from KIRPC has to have a grant meeting on November 27, 2018 as well.

Dave Banta spoke about a Grant Resolution document from KIRPC for the OCRA Grant that needed to be signed at tonight's meeting. He did not have it with him. The Council discussed having Dave Banta and William Lucas sign the Resolution authorizing the OCRA Grant Application submission and Local Match Commitment. This is Resolution 2018-14.

Mark Hutson spoke about the sewer plant. The cost for a Control Panel Upgrade Package is \$38,985.00. The work will be completed by Aqua-Aerobic Systems and the cost mentioned includes their time of up to four days for installation. This upgrade can be paid from the sewer improvement fund.

Traci Latoz said she tries to make an informed decision on these matters.

Ted Latoz said Halloween went well.

Danny Kincade spoke about the Fair Board wanting to apply for a grant to build a community center. They would like to take down the food building, senior center, and bath rooms. The Community Center would belong to the fair board, but would house the senior center. The fair board would rent the building out, and the senior center would no longer have rent income. Danny said the Senior Center could use the old American Legion building during construction.

Amy Cushman spoke about online bill payment. The debit/credit card service fee increased from \$3.95 to \$4.95 due to analyst error at Official Payments. The eCheck fee remains at \$0.50 per transaction. The council agreed to proceed with online payment. A contract will be presented for signing at the December meeting. Setup will begin in December and online bill payment may be available in January 2019.

Transferred from sewer sinking principle and interest to sewer debt service reserve fund \$47,000.00.

Dave Banta had a bill from the County for \$1,469.68 for a culvert on Grant Street. Steve Eberly needs to get the Town a new invoice. The council thought the County may pay part or all of this since the Town and County share the street.

The Town Hall Office will be closed on Friday, November 9, 2018 so the utility clerks can go to training for Keystone year end classes.

Dick Briles made a motion to adjourn. Traci Latoz seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST \_\_\_\_\_, \_\_\_\_\_,  
President  
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Member  
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Member